

Features of a Play Script Checklist

Did I...	✓ Child	✓ Friend	✓ Teacher
Structure and Language			
use act or scene numbers to structure a longer play?			
include a cast list of characters?			
give a short description of each scene's setting?			
use a narrator to briefly set the scene for the audience?			
write the speaker's name on the left?			
write dialogue without inverted commas?			
put speech or action stage directions in brackets?			
use the present tense?			
use a colon after the speaker's name?			
use standard and non-standard English?			
Punctuation and Grammar			
show a difference between vocabulary typical of informal speech and formal speech?			
use correct layout devices for a play script?			

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show a difference between vocabulary typical of informal speech and formal speech?			
use correct layout devices for a play script?			
You were good at...			
Next time it might be better if...			