

Tuesday

**L.O: To write an informal letter**

Today you will write your informal letter. Use the success criteria to help you.

Draw a picture at the end to show the crayon how Duncan's behaviour will change.

## Recap

Dear my wonderful friend Red Crayon,

Thank you for sending me your letter. I had no idea you were feeling so overworked and tired. I imagine you are exhausted from all that colouring. I never realised how much I used you until now.

The only thing I can do is say how sorry I am. I can't believe I have made my pal feel this way. I feel really bad for you. Please forgive me.

The truth is I think you are an amazing colour. I love to colour with you because you're the same colour as my favourite football team. I know I should choose other colours but I always choose you because I think you are so great.

Don't worry, I have a plan. How about I draw the love hearts in pink at Valentines? Also, I could use green for apples. I'll also try and draw less Santa's at Christmas. I just get over excited and like to draw them in everyone's Christmas cards. How about you take a holiday?

Speak soon,

Duncan

PS If you need to chat again, please don't keep it from. I'll always be your best mate.

What were the steps to success in Duncan's reply?

Step 1: Address the [redacted]

Step 2: Comment on the crayon's [redacted]

Step 3: [redacted] for your actions.

Step 4: [redacted] your actions. Why do you treat the crayon this way?

Step 5: [redacted] the problem.

Step 6: [redacted] off the letter.

## Let's get writing

### Steps to success

Step 1: Address the reader.

Step 2: Comment on the crayon's feelings.

Step 3: Apologise for your actions.

Step 4: Explain your actions. Why did you treat the crayon this way?

Step 5: Solve the problem.

Step 6: Sign off the letter.

Think of more than 1 solution.

Each paragraph needs to be around 3 sentences

Don't forget your conjunctions  
A WHITE BUS .

Use exciting adjectives for feelings